

Session V

Teaching Preparation Techniques



Session Objectives

Given an opportunity to apply basic adult learning theory, using the information provided in the classroom and materials in the manual, participants will be able to:

- Describe the characteristics of a good SFST instructor.
- Describe the four components of public speaking.
- Improve their confidence in conducting training.
- Demonstrate how physical appearance and body language can affect their visual effusiveness in delivering training.

Basic Instructor Qualities

An instructor must be able to **PERFORM** the tasks he or she is supposed to teach.

“You Can’t Teach What You Can’t Do.”

The instructor must be able to **TEACH** those tasks.

“Just Because You Can **Do** Doesn’t Guarantee That You Can **Teach**.”

Teaching-Related Knowledge Requirements

The Instructor Must Know

That learning is a sensory process.

That learning focuses on becoming
able to do something.

The four steps in the teaching-
learning process.

The domains of learning.

And Be Able To Apply That Knowledge By

Maximizing students'
sensory involvement.

Directing learning activities
toward specific objectives.

Including all four steps in
every lesson.

Including all relevant knowledge,
skills and attitudes in the training.

Teaching-Related Skill Requirements



- Planning
- Communicating
- Coaching

Teaching-Related Attitudinal Requirements

Every SFST Instructor Must Believe That:

- DWI Detection is a job worth doing well.
- Teaching is a job worth doing well.
- The instructor is there to help the student.

Summary Of The Qualities Of A Good Instructor

- Adequate ability at the job being taught.
- Thorough preparation for the teaching assignment.
- Professionalism as an Instructor.
- Respect for the student.

Instructor Preparation Tasks

- Get yourself ready to teach.
- Conduct a planning meeting with your teammates.
- Identify any needs for revision.
- Preview all visual aids.

Four Main Components of Public Speaking

- Mental
- Visual
- Vocal
- Verbal

